

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on June 14, 2017, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:34 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mrs. Jann Skelton
Mr. Robert Projansky, President
Mrs. Mary Mokris
Mrs. Mindy Opper

Absent: Mrs. Valerie Buccino, Vice President

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary
DiCara/Rubino - Mr. Allen Barnett, Architect

BOARD PRESIDENT'S REPORT

Mr. Projansky congratulated all the graduates stating it was an extremely successful school year.

Mrs. Jeffreys' presented certificates to the following students who participated in the New York Times Video Vocabulary contest: Alexandra Sek, Alexandra Agesen, Maria DiGiorgio, Adeline McCloskey, Olivia Garaffa and Sierra Alamia. She also recognized the following students for the 3D Printing Innovations: Molly Trauman, Katie Cho, Dan Dotro, Gabe Malek, Abby Malek, Gabby Dellanno, Kaya Gerdes, Jay Patel and Ilana Rubenstein.

Mrs. Gareffa presented the following sixth grade winners of the Battle of the Books: Jack Holinstat, Sara Feinseth, Jordan Cohen, Dante Sellari and Lucas Sabol. The fifth grade team who won was made up of: Simoni Patel, Amanda Barlow, Eli Rosenthal, Patrick Guillano and Steven Kimble.

SUPERINTENDENT'S REPORT

Dr. Freda congratulated Mrs. Williams and the students from the Honor Choir.
Dr. Freda gave her HIB Report with respect to Harassment, Intimidation, Bullying, Violence and Vandalism for the last quarter. No incidents were reported.

Mrs. Skelton then gave a short presentation regarding the results of the survey the Board sent to parents with respect to the possible expansion and/or renovations of the schools.

PUBLIC RECOGNITION

Andrew Bronsick, 22 Cambridge Drive – He inquired as to the impact of traffic by adding the third grade to Gould’s enrollment and whether there would be enough room if preschool expanded.

Shawn Jacobs, 34 Fox Run – He asked about population growth and if doing nothing was an option. He also wanted to know how long of a term is the bond the Board was planning on taking.

George Malek, 6 Edgewood Court – He asked how these renovations will be paid for.

Judith Dias – She stated she was here as a private citizen and not a representative of the West Essex Board of Education. She thanked Dr. Freda for the wonderful education offered in our schools and the thoroughness of the information passed on to the public. She inquired about the increase to our operating budget and what that would be. She also suggested we include deer fencing around the perimeter of the school to repel deer ticks.

George Chen, 2 Maple Drive – He asked when the affordable housing would open up and place students in our schools.

BOARD DISCUSSION

On the idea of moving forward with the referendum, the Board unanimously agreed to move forward on the project. The Board discussed all the options in response to the impact on cost, curriculum, transitioning of schools for students, flexibility in the future and the need to connect the two Gould buildings. All were in favor of Option 3 with air conditioning still an option.

Mr. Projansky thanked the community for their input and talked about how their involvement has been fundamental in the decision to move forward.

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve payment to **Dr. Lansowsky** for a developmental pediatric assessment in the amount of \$675.00 for **student #8005057**.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

G2. RESOLVED that the **Board of Education approve payment to Dr. Fadden** for a developmental pediatric assessment in the amount of \$675.00 for **student #8005071.**

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

G3. RESOLVED Pursuant to PL 2015, Chapter 47 the North Caldwell Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- **Morris Essex Insurance Group Cyber-Privacy Liability Insurance**
- **Caldwell Pediatric Therapy Center**
- **Suzy Giantonio Behavioral Consultation**
- **The Windsor Learning Center**
- **My Learning Plan**
- **Tiny Treasures Extended School Day, Inc.**
- **Lerch, Vinci & Higgins, Auditors**
- **Accurate Construction**
- **DiCara/Rubino, Architects**
- **Sussex County Regional Transportation Cooperation**
- **Essex Regional Educational Services Commission**
- **Lightpath Service Agreement**
- **Summit Speech School**
- **Brown & Brown Benefit Advisors**
- **Legal Advisors**
 - **Sciarillo, Cornell, Merlino, McKeever & Osborne, Esqs.**
 - **Lindabury McCormack & Estabrook**
 - **McManimon, Scotland and Baumann, Esqs.**
- **Phoenix Advisors**
- **Horizon BC/BS Medical Insurance**
- **Benecard/Trust**
- **Asbury Park Information Technology Center**
- **Bristol Environmental Inc.**
- **Lori Downs Occupational Therapist**

- Erica Lista Occupational Therapist
- Wellness and Rehabilitation Services
- New Jersey Schools Insurance Group (NJEIF)
- Ruth Elkyn, Speech Therapist
- Treadstone Risk Management
- Rullo & Juillet Associates, Inc.
- The Substitute Service
- Next Step Pediatric Therapy
- Hunterdon County Educational Services Commission
- Environmental Connection Inc.
- Accurate Construction
- Panoramic Windows and Doors

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

G4. RESOLVED that the Board of Education approve the contract with **Windsor Learning Center** for **student #8003913** for the 2017-2018 school year effective July 5, 2017 through June 30, 2018 at a tuition rate of \$64,050.00.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

G5. RESOLVED that the Board of Education approve the K-5 Science curriculum

Moved: Seconded:

Yes: No:

PULLED

G6. RESOLVED that the Board of Education approve the submission of 2016-2017 School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for Grandview and Gould Schools.

Moved: Mrs. Skelton Seconded: Mrs. Mokris

Yes: 4 No: 0

G7. RESOLVED that the Board of Education approve and the submission of the

IDEA grant application for Fiscal Year 2018 and accept the grant award of the following funds upon subsequent approval of the FY2018 IDEA application:

Basic:	\$ 141,098.00
Preschool:	\$ 7,027.00

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G8. RESOLVED that the Board of Education approve the Stronge Teacher and Leader Effectiveness Performance System for the 2017-2018 school year for teachers and principals.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

G9. RESOLVED that the Board of Education approve the use of a narrative evaluation for the business administrator for the 2017-2018 school year.

Moved:	Mrs. Skelton	Seconded:	Mrs. Mokris
Yes:	4	No:	0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of May 31, 2017.**

Moved:	Mrs. Opper	Seconded:	Mrs. Mokris
Yes:	4	No:	0

B2. RESOLVED that the Board of Education approve the **Public and Confidential Minutes of May 23, 2017.**

Moved:	Mrs. Opper	Seconded:	Mrs. Mokris
Yes:	4	No:	0

B3. RESOLVED that the Board of Education approve the **May 31, 2017, payroll** in the amount of \$314,051.34.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B4. RESOLVED that the Board of Education approve the **May 24, 2017, Hand Check Register** in the amount of \$47,035.02.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B5. RESOLVED that the Board of Education approve the **June 14, 2017, Bills and Claims** in the amount of \$202,491.09.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B6. RESOLVED that the Board of Education approve the attached Title I Tutoring expenditures for the month of May 2017 in the amount of \$8,000.00.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B7. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the North Caldwell Board of Education wishes to deposit anticipated current year surplus into their Capital Reserve account and Maintenance Reserve Account at year end, and

WHEREAS, the North Caldwell Board of Education has determined to designate surplus for the year end June 30, 2017 as follows:

- Maintain a Fund Balance not-to-exceed the state mandated 2% cap or \$250,000
- Plus any excess Extraordinary aide over the \$100,000 Budgeted
- Plus an additional \$75,000 to be appropriated in the 2017-2018 Budget
- Plus \$100,000 to be transferred to the Maintenance Reserve Account
- the excess above this amount is to be transferred to the Capital Reserve Account in an amount not to exceed the maximum allowable amount which is defined by the districts Long Range Facility Plan
- if any additional surplus exists it shall then be transferred to the Maintenance Reserve Account

NOW, THEREFORE BE IT RESOLVED, by the North Caldwell Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B8. RESOLVED that the Board of Education approve disposal of broken or obsolete technology equipment as listed.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B9. WHEREAS, the North Caldwell Board of Education has undertaken two capital projects for the security upgrades at Gould Mountain Elementary School and Grandview Elementary School in the Capital Projects Fund; and

WHEREAS, both projects are complete and the security upgrades at Gould Mountain Elementary School requires additional local funding to offset expenditures previously incurred by the District; and

WHEREAS, resources are available in the security upgrades at Grandview Elementary School capital project to fund these costs,

NOW, THEREFORE, BE IT RESOLVED, by the North Caldwell Board of Education that the District’s School Business Administrator is hereby authorized to transfer the following amounts consistent with all applicable laws and regulations.

<u>Project Description</u>	<u>From</u>	<u>To</u>
Security Upgrades at Grandview Elementary School	\$2,728	
Security Upgrades at Gould Mountain Elementary School		\$2,728

Moved: Mrs. Opper Seconded: Mrs. Mokris
 Yes: 4 No: 0

B10. WHEREAS, the North Caldwell Board of Education has undertaken certain capital projects in the District’s Capital Projects Fund; and

WHEREAS, these projects are complete and there remains unexpended balances.

NOW, THEREFORE, BE IT RESOLVED, by the North Caldwell Board of Education that the District’s School Business Administrator is hereby authorized to cancel the following unexpended balance amounts as follows consistent with all applicable laws and regulations:

<u>Project Description</u>	<u>Total</u>	<u>Capital Reserve Account</u>	<u>SDA Receivable</u>
Exterior Masonry Repairs at Gould Mountain Elementary School	\$ 165	\$ 165	
Partial Roof Replacement at Gould Mountain Elementary School	15,304	8,859	\$ 6,445
Security Upgrades at Gould Mountain Elementary School	1,996		1,996
Security Upgrades at Grandview Elementary School	<u>3,065</u>	<u>3,065</u>	---
Total	<u>\$ 20,530</u>	<u>\$ 12,089</u>	<u>\$ 8,441</u>

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B11. RESOLVED that the Board of Education approve PMC Associates utilizing State Contract #T0109-8332 for Mobil Radios, set-up and service.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B12. RESOLVED that the Board of Education approve Mutualink Security Response System utilizing State Contract #83894 for security integration system as suggested by the North Caldwell Police Department.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B13. WHEREAS, Panoramic Windows and Door Systems, Inc. was awarded the bid for the Window Replacement at Gould and Mountain school; and

WHEREAS, Panoramic Windows and Door Systems, Inc. has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO # GC-01

To do an abatement related to the window removal for Gould and Mountain School.

Total Amount \$31,600.00 of which \$15,000.00 will be deducted from the \$15,000.00 Allowance and \$16,600.00 will be added to the contract.

The Total Contract value will change; Total Contract sum \$341,100.00

AND WHEREAS, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

B14. RESOLVED that the Board of Education approve transferring \$16,600.00 from the Capital Reserve Fund to Fund 30 (Capital Projects) to fund Change Order GC-01 for the Asbestos Abatement for the Gould Windows Project. Any remaining funds will be returned to Capital Reserve at the completion of the project.

Moved: Mrs. Opper Seconded: Mrs. Mokris

Yes: 4 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Robert Farley III** as summer custodial help at the rate of \$10.00 per hour effective June 19, 2017 to August 31, 2017 pending favorable criminal history review.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P2. RESOLVED that the Board of Education approve **Alexander Della Valle** as summer custodial help at a rate of \$14.00 per hour effective June 19, 2017 to August 31, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P3. RESOLVED that the Board of Education approve the following as substitutes for the summer program at their per diem hourly rate effective June 26, 2017 to July20, 2017:

**Christina Fede
Leigh Kessler
Charlene Thomas
Sarah Johnson**

**Jeanne Jeffrey
Marissa Monticciolo
Johanna Reyes
Melissa Schlachter**

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**Meredith Toth
Sue Kappock
Yvette Rego
Tara Newman
Alexa Perillo**

Moved: Mrs. Skelton Seconded: Mrs. Opper
 Yes: 4 No: 0

P4. RESOLVED that the Board of Education approve eligible tuition reimbursement/license renewal for the **2016-2017** school year to the following Support Staff as per Article II F of the collective bargaining agreement.

NAME	COURSE	UNIVERSITY	REIMBURSEMENT
Doolen, Agriro	New Pathways Stage I	NJCU	\$1,300.00

Moved: Mrs. Skelton Seconded: Mrs. Opper
 Yes: 4 No: 0

P5. WHEREAS, The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

BE IT HEREBY RESOLVED, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Spring of 2017**:

Name	Course	School	# of Credits	.5 x Eligible Amount
Name	Course	School	# of Credits	Amount
Edwards, J.	Research in Reading	WPU	3	\$900.00
Monticciolo, M.	Wilson Reading	St. Joseph's	3	\$900.00
Schlachter, M.	Motivating Students Who Don't Care	La Verne	3	\$345.00
Veniero, S.	Early Childhood Curriculum	MSU	3	\$900.00

Moved: Mrs. Skelton Seconded: Mrs. Opper
 Yes: 4 No: 0

P6. RESOLVED that the Board of Education approve **Gabriella Girardi** as a lunch aide at a rate of \$12.50 per hour not to exceed 3.5 hours per day effective March 17, 2017 to June 16, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P7. RESOLVED that the Board of Education approve **Courtney Boag** as a lunch aide at a rate of \$12.50 per hour not to exceed 3.5 hours per day effective March 17, 2017 to June 16, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P8. RESOLVED that the Board of Education approve **Gina Zaccaria** for up to six (6) hours of physical therapy evaluations at \$85.00 per hour effective July 1, 2017 to August 31, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P9. RESOLVED that the Board of Education approve pro-rated eligible tuition reimbursement in full to the following individuals for the 2016-2017 school year as per Article VI of the collective bargaining agreement.

Summer/Fall 2016/Spring 2017

Name	# of Credits	Amount
Brady, J.	3	\$1,573.44
Edwards, J.	12	\$3,078.00
Wozniak, S.	3	\$1,473.00
Veniero, S.	6	\$1,979.55
Monticciolo, M.	3	\$1,750.00

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P10. RESOLVED that the Board of Education approve **Natalia Delgado** as a Spanish teacher at a salary of 51,904.00 (MA Step 3) effective September 1, 2017 to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P11. RESOLVED that the Board of Education approve **Monica Stomski** as a full-time teacher at a salary of \$62,154.00 (MA Step 9A) effective September 1, 2017 to June 30, 2018.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

P12. RESOLVED that the Board of Education approve movement on the salary guide for the following staff members effective September 1, 2017, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Marissa Monticciolo	BA +10	MA

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

OLD BUSINESS

Mr. Halik reported that to date 200 students have been registered for subscription busing. Last year we had a total of 222.

NEW BUSINESS

The Board discussed the agreement with Tiny Treasurers Extended School Day, Inc. for the 2017-2018 school year.

The following resolution was called at approximately 9:10 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining

to: legal, negotiations and personnel. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 4 No: 0

The Board took a fifteen (15) minute break before starting confidential session at 9:25 p.m.

As there was no further business to discuss, the Board adjourned at 9:55 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary